

**THE
CHERWELL PARTNERSHIP**



ATTENDANCE LEAFLET

“We Care About Our Pupils Attending School”

Why is Regular Attendance Important?

Because every child has the right to be educated.

Attending school regularly means that:

- Students can benefit from the opportunities provided for them in school
- Student's learning is uninterrupted
- Students can achieve the best results in a broad range of activities
- Relationships with friends and teachers are maintained and can grow.
- Students are in a safe environment

We need the help of parents to avoid unnecessary absence.

How can Parents help?

- Support your child's learning at home
- Make sure your child arrives at school on time every day, with all their equipment and ready to learn
- Check the time of the start of the day at your child's school, as all schools differ
- Tell your child that they are expected to follow the school's rules and Behaviour Policy
- Contact your child's form tutor if he/she has any problems at school
- Keep the school informed of any issues at home which may affect your child's attendance/performance at school
- Make routine medical appointments out of school hours.
- If appointments must be made during school time, make sure your child misses as little of the day as possible.

Authorised Absences

The school is allowed to authorise some absences:

- If a child is genuinely ill – you may be asked to produce a doctor's certificate.
- If the school is closed – you will be contacted in advance about this.
- If a child is observing a religious festival – applications should be made to the head teacher in writing in advance.

What is unauthorised absence?

During school time pupils should not;

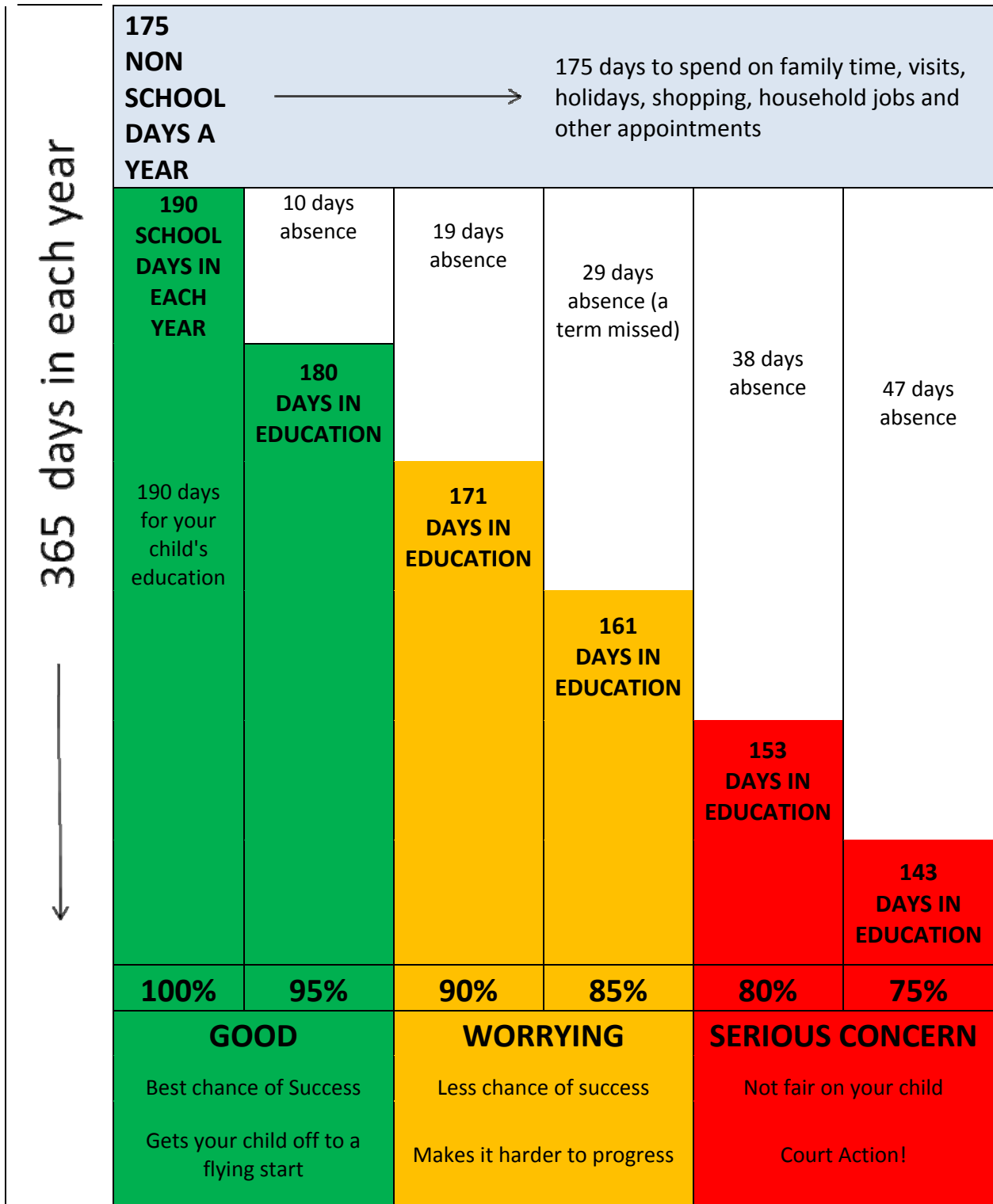
- Take a holiday without authorisation by the Head teacher.
- Do the shopping, buy shoes or get their hair cut
- Wait for tradesmen to call
- Look after younger children or other family members.
- Sleep in
- Take a day off for their birthday

As a general principle students should avoid taking any time off in the first 4 weeks of the school year.

Recent research suggests that children who are missing up to 6 weeks schooling during the year actually fall 2 terms behind their peers.

EVERY SCHOOL DAY COUNTS

Days off school add up to lost learning



PLEASE DON'T LET YOU CHILD MISS OUT ON THE EDUCATION THEY DESERVE
EVERY SCHOOL DAY COUNTS

If you are worried about your child's attendance please speak to us

Why School wants you to keep in touch....

We want you to help us to help you.....and together we will know your child is SAFE.

If we don't hear from you then you may hear from us.

WHEN YOUR CHILD IS AWAY FROM SCHOOL PLEASE....

Contact the school as soon as possible if your child has to miss school for any reason

Tell the school what the illness is when your child is ill. This information will be treated in accordance with our confidentiality policy (available from school or on our website)

Tell the school the reason for the absence if not due to illness. in accordance with our confidentiality policy (available from school or on our website)

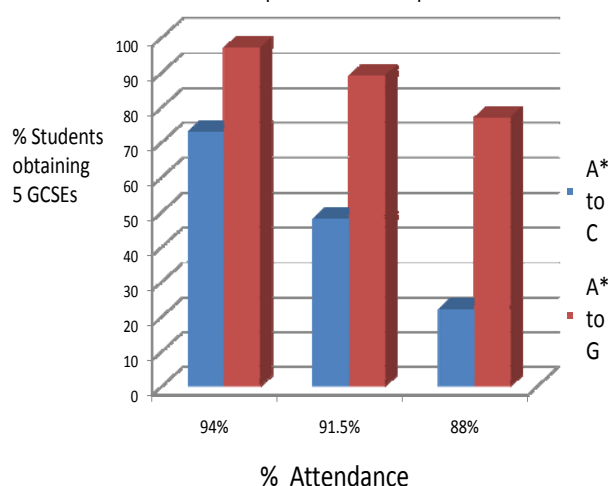
If the school does not hear from you and your child is not in school, you may receive a telephone call

If absence falls below 85%, over a 6 week period, a letter will be sent home

Persistent absences or lateness causing concern will be referred to the Attendance and Engagement service

PLEASE HELP US TO GIVE YOUR CHILD THE EDUCATION THEY DESERVE

A Graph showing that as attendance gets lower, GCSE performance drops



ATTENDANCE MATTERS in The Cherwell Partnership